

To: Southern Shores Town Council (Hal Denny, Jodi Hess, George Kowalski, Jim Pfizenmayer, Kevin Stroud)

Town Attorney (Ben Gallop)

Copies: Town Manager (Peter Rascoe)

Town Staff (Pat Forrester, Carrie Gordin, Alvin Rountree, Merrie Smith, Bonnie Swain)

Planning Board (Mike Florez, Bill Gleason, Larry Lawhon, Bob Palombo, Jay Russell, Nancy Wendt, Sam Williams and ETJ Rep, Ed Overton)

From: Wes Haskett, Town Planner

Date: June 30, 2010

Re: Recap, Planning Board Meeting June 21, 2010

PLANNING BOARD RECOMMENDATIONS FOR THE TOWN COUNCIL:

Approval of Planning Board elected officers.

MEETING RECAP

- I. **CALL TO ORDER:** Chairperson Nancy Wendt called the meeting to order at 7:00pm. Planning Board Members Mike Florez, Bob Palombo, Sam Williams, and alternate members Bill Gleason and Larry Lawhon were present. Vice-Chairperson Jay Russell was absent with excuse and ETJ Representative Ed Overton was absent. Alternate member Bill Gleason substituted for Jay Russell. Also in attendance were Executive Assistant Merrie Smith and Town Planner Wes Haskett.
- II. **APPROVAL OF MINUTES:**
Bob Palombo motioned to approve the minutes from the March 15, 2010 Planning Board meeting. Bill Gleason seconded the motion. The motion passed unanimously.
- III. **PUBLIC COMMENT:** None
- IV. **OTHER BUSINESS – NEW:**
Election of Chair and Vice-Chair for July, 2010 ~ June, 2011

Chairperson Nancy Wendt called for nominations for Planning Board Chairperson for the period of July 2010 – June 2011. Sam Williams nominated Nancy Wendt for Chairperson and Mike Florez seconded the nomination. The Planning Board unanimously voted to re-elect Nancy Wendt as Planning Board Chairperson.

Chairperson Nancy Wendt noted that Jay Russell had confirmed that he would be unable to serve another term as Vice-Chairperson. She then called for nominations for Planning Board Vice-Chairperson. Nancy nominated Sam Williams for Planning Board Vice-Chairperson. Bob Palombo seconded the nomination. The Planning Board

unanimously voted to elect Sam Williams as Vice-Chairperson. Per the Town Code (Chapter 24 Article II Section 24-24) the election of these Planning Board officers are subject to the approval of the Town Council.

V. ANNOUNCEMENTS:

None

VI. REGULAR MEETINGS:

Regularly scheduled meetings for the next month:

1. Planning Advisory Group July 7, 2010 Pitts Center 7pm
2. Planning Board July 19, 2010 Pitts Center 7pm – Cancelled
3. Planning Advisory Group July 19, 2010 Pitts Center 7pm ?

VII. ADJOURNMENT:

Bob Palombo moved to adjourn. Mike Florez seconded the motion to adjourn. The Planning Board meeting adjourned at 7:05 pm.